**Minutes of the Meeting of Brompton Town Council held in The Methodist Church, Brompton on Tuesday 21st January 2020.**

PRESENT – Councillors Dr K Carveley, Mrs S Haynes, Mrs E Kelly, Mrs M Shiel Dods, Mr B Martin (in the Chair) and Mr S O’Sullivan.

There were 7 members of the public present.

1.         APOLOGIES AND  DECLARATIONS OF INTEREST.

Apologies were received from County Councillor D Hugill and District Councillor Mrs I Sanderson.

No declarations of interests in any of the items on the agenda were made by Councillors.

2.                 MINUTES.

AGREED – That the Minutes of the meeting held on Tuesday 17th December, having been previously circulated be taken as read and signed by the Vice-Chairman as a correct record.

3.                 EXCLUSION OF THE PUBLIC.

AGREED – That due the confidential information to be discussed regarding an insurance matter the public be excluded from the meeting for the consideration of item 20 on the agenda under the provisions of Section 100(A) of the Local Government Act 1972 – paragraph 7 of Part 1 of Schedule 12A to the Act.

4.                 LOCAL CRIME REPORT.

In the absence of the PCSO the Clerk reported as follows –

|  |  |
| --- | --- |
| Town or Parish : | Brompton |
| Report Completed By : | 3778 PCSO Knights |
| Data Reporting Period : | 21st December 2019 to 21st January 2020 |

**Crime and ASB Data**

|  |  |  |
| --- | --- | --- |
| Qualifier | No of Incidents |  |
| Anti-Social Behaviour | 0 |  |
| Auto crime | 1 |  |
| Burglary : | *Commercial :*  0 | *Residential :*  0 |
| Criminal Damage | 1 |  |
| Theft (including from shops) | 1 |  |
| Violence Against the Person | 6 |  |
| Other crimes including Drugs | 5 |  |
|  |  |  |
| ***TOTAL THIS PERIOD*** | ***14*** |  |

**North Yorkshire Police Updates**

**Five vehicles seized during first day of new operation to target uninsured drivers**

Police seized five vehicles, arrested one driver and reported others for motoring offences as they launched a special operation to catch uninsured drivers.

The Roads Policing Group used modern technology alongside tried-and-tested tactics of get as many uninsured motorists off the road as possible.

It was the first of a number of days to come as part of Operation Belt – North Yorkshire Police’s push to reduce the number of uninsured vehicles.

During yesterday’s operation, which ran in the York and Tadcaster area:

* Five vehicles were seized by police for having no insurance, no tax or both and taken away on tow trucks to be impounded.
* Two vehicles were prohibited for defects including having no brake lights, indicators and broken suspension. The owners will have to get all the faults rectified before the prohibition is lifted.
* One driver was arrested for disqualified driving, drug driving and possession of cannabis after he was stopped for having no insurance. He was released under investigation pending blood results.
* Drivers were reported for various offences including no insurance, driving an overweight vehicle and number plate offences.

**How to protect your home and your car from being targeted in a car key burglary**

A car key burglary, or 2-in-1 burglary as they are sometimes known, is where a criminal breaks into your home with the specific aim of removing your car keys and stealing your car.

Perpetrators will often target the owners of high-value vehicles; ‘cruising’ around residential areas looking for opportunities to exploit their security and get to their keys. Whilst burglaries of this nature are uncommon in North Yorkshire, it is important that vehicle and home owners take simple prevention methods to deter potential thieves.

The more difficult you make it for them; the less likely they are to bother.  Below we have listed ten ways you can protect both your car and home.

1. Consider installing CCTV to cover your property and put up a sign to declare that you have CCTV for your neighbours and potential intruders to see.
2. Fit outside security lighting to the front and back of your home and install a visible intruder alarm – ensure the lights are always in working order and always set your alarm at night and when you are out.
3. Use your garage – if you have a garage or outbuilding, please use it and lock your car away when not in use.
4. If you don’t have a garage, consider fitting sturdy and lockable gates or a security post to your driveway.
5. Fit a high quality alarm, immobiliser or tracking device to your car if finances allow. Alternatively, use a device such as a visible steering or wheel locks.
6. Always lock your car and make sure doors, windows, the boot and sunroof are secure whenever you leave your vehicle.
7. If you own more than one vehicle, park the lesser valued vehicle behind the more expensive one on the driveway, making it more difficult to remove.
8. Always make sure the windows and doors to your house are locked. Consider upgrading the locks to your home to TS007 (3 star) or Sold Secure Diamond Standard (SS312).
9. Don’t leave your car keys on view or placed near windows, doors or cat-flaps where thieves can see them; criminals can easily take keys from kitchen work-tops, tables and hooks on walls and exploit keyless entry cars.
10. Look out for your neighbours and report anything suspicious in your area.

**What to do if you have been burgled**

Ring 999 if you believe the offender is still in your house or has just run away; if not use the 101 number. You will be given a crime number to quote in an insurance claim, or if you want to contact police with any follow-up queries.

Try to preserve the crime scene for any forensic evidence that may be of use to the police. If possible, do not touch anything or allow your children or pets into the same rooms that the burglar has been in.

For more advice visit [northyorkshire.police.uk/homesecurity](http://northyorkshire.police.uk/homesecurity)

5. MATTERS ARISING FROM THE MINUTES.

(i) CIL Monies.

The Clerk reported that he was continually pursuing how and when the CIL money should be paid to the Council by HDC.

The District Council had identified the CIL elements for each Town/Parish Council as follows: -

The Sports Village - Northallerton

The Allotments - Northallerton

The new Primary School- Brompton

The Bridge - Northallertton

The Link Road - Both Northallerton and Brompton

They were also looking at doing form of update regarding North Northallerton to reassure local residents of progress and timescales.

(ii) Litter/ Dog Bin – Weavers Pavilion

This larger bin should now be in place.

(ii) Dogs.

The Clerk reported that a complaint had been received about a dog walker who regularly had his dogs off the leads. The matter had been referred to HDC who advised that the person concerned had been spoken to. They did however add that the person concerned did pick up all dog dirt left by his dogs.

(iii) Works Schedule.

Only one of the workmen had been working limited hours recently. In the Clerks absence the Chairman had advised him of works that needed to be carried out including cleaning down seats in the Cemetery and cutting back of overhanging branches in the Cemetery, which have now been done. AGREED – That a Working Group be set up to look after issues relating to the works schedule comprising of the Clerk and Councillors M Sheil Dods, S O’Sullivan and S Haynes.

(iv) Water Signs

The Clerk reported that the new metal water signs would be going up on the bridges very shortly and the wood signs would then be taken away.

(v) Removal of Christmas Wreaths from the Cemetery

The Clerk reported that as in previous years notices had gone up at the Cemetery advising that any Christmas wreaths still on graves in the first week of February would be removed by the Burial Board and disposed of

 6. CHAIRMAN/VICE-CHAIRMAN’S ACTIONS.

No actions were reported to the meeting under this agenda item.

 7. REPORTS.

No reports were made to the meeting.

 8. PLANNING MATTERS.

(i) Decisions.

19/023/97 – Conversion of agricultural building to be used for amenity, hygiene and dry storage at Street House Farm, Deighton Lane – Granted.

19/02309/CAT – Works to fell two silver birch trees in a Conservation Area at 37 Church View – Granted.

(ii) Applications.

15/0183/DCN06 - Discharge of Condition 43 (Bridge details) at the Link Road/ Bridge – No objections.

 9. ACCOUNTS FOR PAYMENT.

Receipts –

J Barthrams (Burial fees) 500.00

J Barthrams (Ashes fees)

Payments –

Mrs L Huang (Street Sweeping) 20.00

P Atkin (Salary) 322.64

P Atkin (Expenses) 57.21

HMRC (PAYE) 68.00

PKF Littlejohn LLP (External Audit fee) 456.00

NYCC – Yorwaste Ltd (Advance charges) 321.86

Sam Turner + Sons (Hammerite paint + post fix – includes unpaid Invoice from previous month) 34.90

NYCC (printing of agendas) 9.00

Mr P Toman (70 hours labour) 840.00

Mr P Toman (Expenses) 30.00

Bank Balances

Current Account - £200.00

Business Savings Account - £22,676.71

High Interest Account - £13.20

The Clerk commented that although the External Auditors amended Invoice had now been received no Audit report had yet been received for the financial year ended 31 March 2019 and therefore he would again chase this up.

AGREED – That the accounts listed above be approved for payment.

1. WAR STOCK.

The Clerk reported that he believed that the capital sum outstanding on the Councils expired War Stock was still held at HSBC Bank from 2000 when the Council transferred its bank account to Barclays Bank. AGREED – That the Clerk together with the Chairman and Councillor O’Sullivan be authorised to purse this matter.

1. BROMPTON RECREATION GROUP - Update.

Councillor O’Sullivan reported that the BRG would be holding a meeting in the following week.

It was reported that the field had been damaged by a motorcycle having been driven across it. AGREED – That the Councils workmen repair the fence that had been damaged when the motorcycle had been taken into the field.

The condition of the grass surface at the BRG field was raised and it was of concern that some of the grass may die off without appropriate treatment. AGREED – That the Council pay for the field to be treated with pellets so that the grass is treated with nutrients.

1. NORTHALLERTON ROAD RECREATION GROUND.

As regards new play equipment three Companies that were to be invited to tender in accordance with the Councils Standing Orders for the following -.

Junior Slide

Junior climbing frame

and Zip Wire

The costs of a metal shelter were very high and it was suggested that a local supplier should be able to supply a shelter at a fraction of the cost, perhaps constructed of wood instead of metal.

The Clerk also reported that complaints had been reported about anti-social behaviour in the Recreation Ground (the matter having also been reported to the Police) especially as the damaged picnic table was being dragged about by youths on a night. The table had been removed for inspection and if it could not be repaired a new picnic table could be purchased in the Spring.

The Chairman commented that at some time in the future there would be a need to look at what new equipment should be provided at Water End.

It was pointed out that the Council’s decision as regards training for Junior football on the only involved the younger players who were carrying the mobile goals to the pitch from Weavers Pavilion. The Clerk explained that being a Charity the Recreation Ground could not be used for organised football matches. He added that any use of the field by Brompton Junior Football Club had to be to be covered by their own insurance.

AGREED – That a key be obtained for the Recreation Ground gate so that the BRG could cut the grass (ii) that the Clerk ask the play equipment companies if they can supply the equipment in traditional colours.

1. HIGHWAY MATTERS

The Chairman reported that together with the Vice-Chairman he would be meeting a Highways Engineer on site later in the week to look at various highway related matters.

The Clerk reported that the new street light at Hilton Close was to be erected very shortly.

Consideration was given to an email received from a resident about the removal for the metal barriers at the Rugby Club on Northallerton Road and the parking of a vehicle in the adjoining bus layby. Legal opinion had been taken that there nothing wrong in parking in the layby as the rules had changed in 2006 and the layby had never been updated to account for that. In addition the householders own driveway from his house actual lead into the layby itself.

Legal opinion pointed out that in the centre of the village there were no bus laybys at the designated bus stops and no complaints had to the Councils knowledge been received from any bus companies about not being able to pull into the layby.

It was suggested that the Council should ask should ask NY Highways if they intended to update the layby in accordance with current regulations – AGREED – That this course of action be followed.

As regards the suggestion that the metal barriers on the west side of Northallerton Road just past the Rugby Club be removed it was the view of Councillors that to do this would be dangerous as the barriers were there to stop cyclists riding straight down the pavement all the way into Brompton thus conflicting with pedestrians as beyond this point the cycle path changed to a footpath.

The barriers were clearly there with a dropped kerb for cyclists to manoeuvre back onto the highway with clear blue signs at this point that say "End Of Cycleway".

AGREED - That no request be made to NY Highways for the metal barriers to be removed.

It was pointed out that the "Cycle" marking along the cycle path were virtually invisible.

As regards Motobility scooters the Clerk reported on the law as follows -

(a) Motobility scooters should not be going along the cycle path - again the barriers make sure that this can be enforced - only cyclists and horses are permitted to use a cycle path.

(b) Motobility scooters of 8mph should be on the highway - those of 4mph - ie walking speed need to be on the east side of Northallerton Road footpath.

The final point raised by the resident referred to hedge cutting along the public footpath on the east side of Northallerton Road.

This had been walked two days prior to the current Council meeting and there were only a few places where the hedges overhung the path.

However the path was very narrow in places due to weed overgrowth this was partly the reason why people walked along the cycle path on the west side of Northallerton Road. The path loosing about a foot or more on the east side due to weed growth but there were edging kerbs beneath the weeds where it could be cut back to with a spade.

Also AGREED - That (i) NY Highways be asked to reinstate the white cycle signs on the surface of the cycle way along the west side off Northallerton Road; (ii) NY Highways be asked to paint "pedestrian" figures on the surface of the footpath on the east side, (iii) subject to the Clerk, the Chairman and Councillor Kelly meet on site to review the situation, NY Highways be asked to make the cycle path from Stonecross onwards all a joint cycle path/ pedestrian path as it is further to the south ie along by the former Allertonshire School site; (iv) the Councils workmen to cut back all the length of the footpath on the east side to the new development so that it is clear to walk along and (v) any overgrowth hedge cutting to 8' high be carried out by the Councils workmen subject to Taylor Wimpeys being asked to cut back that part of any overgrown hedge that is within their responsibility.

It was also AGREED – That as regards access signs from Northallerton at the Stone Cross road junction HY Highways be requested to erect a “No Access to Brompton” sign.

At 8.00pm the meeting was opened to the public for the asking of questions.

1. Mr B Walker reported on a blue van which parked opposite the bus shelter near the shop. The Clerk undertook to ask the PCSO to look into the matter but did not think that any offence was being committed.

(ii) A resident referred to the forthcoming Hunt Ball at the Rugby Club and the possibility of noise pollution as the event had been the subject of complaints in the previous year and had not finished until 2.30am. The Clerk undertook to ask HDC to check the Licence conditions for the event and to enquire what noise monitoring was scheduled to take place.

1. GREENS INSPECTION.

No items were reported under this agenda heading.

 15. ALLOTMENTS.

Councillor Mrs Shiel Dods reported that every year there were problems with getting into the car park at the allotments site due to the ground conditions in wet weather which turned it into a quagmire. The landowner had advised the Group that she had no objection to hard core being laid on the car park. However the surface may need to be taken off to lay a membrane. A start on this work could be made once weather conditions dried the car park area up. Tarmacing was not an option as at some future time the land may have to be returned to agricultural land. Surfacing with road chippings seemed to be the best option. There was also a need for the workmen to change the gate round at the site so that it opened in the other direction.

AGREED - That the Councils Workmen assist in undertaking work at the Allotment site car park and that the Council donate a sum of up to £1,500.00 towards the costs of materials and labour towards these works.

1. CCTV CAMERA – APPLETON WISKE.

The Clerk reported that the camera had now been taken down and was ready for collection.

 16. DEFIBRILLATORS.

The Clerk expressed concerns about Restarting Hearts who had also apparently not carried out any checks on the equipment and neither had this been done by them at Weavers Pavilion. Enquiries were now being made of Yorkshire Ambulance to take over this responsibility. AGREED – That once the situation with Restarting Hearts/ Yorkshire Ambulance had been resolved the Councils workmen check the four defibrillators in the village on a weekly basis.

 17. CORRESPONDENCE.

(i) NYCC Contribution towards Grasscutting.

The Clerk reported receipt of a letter from NYCC informing the Council that it would be making a contribution of £161.00 towards the Councils grasscutting costs. The Clerk had asked how this payment would be made but to date had received no further information.

 18. ANY OTHER BUSINESS.

(i) Date of Next Meeting.

AGREED - That the next meeting of the Council be held in the Methodist Church at 7.00pm on Tuesday 18th February 2020. The Clerk reported that NY Youth Services would be attending this meeting.

1. Sweeping of Leaves.

AGREED – That during future leaf fall season the leaves swept up from around the Church area be taken to the allotments site.

1. Road Barriers at the North Northallerton Development.

The Chairman pointed to the need to fill the red and white road barriers at the end of the propose link road site with water so that they could not be knocked over adding that he would speak to the Highways Engineer at their forthcoming meeting about this.

1. Skips off Station Road.

It was reported that HDC s Enforcement Offices were checking on this site on a weekly basis.

1. Wild Life Flower Area.

AGREED - That - (i) the Council pay for the wild flower seeds to be ordered from Bostons Seeds to a maximum cost of £350.00; (ii) Councils workmen rope off the two areas and (iii) the Clerk order metal signs to read “ Wild Life Flower Area”.

 19. BURIAL MATTERS.

Councillor Langthorne reported that a date was being looked at to meet with the vendors.

**The following item of business was considered in Private Session**

20. Footpath Matter.

AGREED – That a Special Meeting of the Council be held on Tuesday 4th February at 7.00pm in The Methodist Church to consider this matte and that the Financial Training session be held at the conclusion of that meeting.

 The meeting closed at 9.15pm