

Brompton Town Council Meeting held on Tuesday 14th April 2020

on the rising of the meeting of the Annual Parish Assembly

PRESENT ON LINE – Councillors Dr K Carveley, Mrs S Haynes, Mrs E Kelly, Mrs M Shiel Dods, Mr M Langthone, Mr B Martin (in the Chair) and Mr S O’Sullivan.

There were 4 members of the public present on line.

1. APOLOGIES AND DECLARATIONS OF INTEREST.

No declarations of interests in any of the items on the agenda were made by Councillors.

2. MINUTES - POSTPONED MEETING SCHEDULED TO BE HELD ON 17th March 2020.

AGREED – That the Minutes of the meeting held on Tuesday 17th March 2020, having been previously circulated be taken as read and signed by the Chairman as a correct record.

3. LOCAL CRIME REPORT.

The Clerk reported that the Monthly report from the PCSO not yet received and that he would circulate this by email when it was received.

However there had been a number of matters reported to the Police recently -

The Police made an arrest following an incident that occurred involving a dog walker being injured earlier in the week.

The Police have been asked to step up patrols.

There had also been a noticeable increase of the number of people coming into Brompton to walk their dogs and travelling to do so in their cars. The Government advice on this is very clear – you must exercise your dog near your home and not drive distances to exercise them elsewhere and all dogs must be kept on leads.

The Police had been asked to carry out checks on dog walkers in Brompton.

Poison has been put down in places at Water End Green in the past week – at least it was assumed to be poison – it was suspected that it has been put there by a person who did not want the dog walkers in the village.

Drug related material had been found more than once along Lodge Lane where it passes into the fields.

4. CO-OPTION OF COUNCILLORS.

AGREED - That the matter of the co-option of new Councillors be deferred until after the current lock-down situation when those who have expressed an interest in becoming Councillors can be interviewed.

5. MATTERS ARISING FROM THE MINUTES.

Coronavirus

The Clerk reported that all play equipment had been closed off so it could be used in accordance with the Governments advice. The Recreation Ground and the BRG fields remained open for exercise purposes.

The public seats had also been taped off.

Twice weekly inspections were taking place to ensure that the tapes were not broken.

The Cemetery was however open for people to pay their respects.

Meeting arrangements during the current situation were advertised on the Notice Boards around the village and on the Councils web site.

AGREED – That the above actions be endorsed.

Annual Newsletter

The Clerk reported that door to door deliveries were suspended by the Government the day before the Newsletter went for printing. Some of the content was no longer relevant as it related to events that had been cancelled. A revised Newsletter would therefore be printed at the end of the current situation.

AGREED – That the Annual Newsletter be re-written and forwarded to Councillors for comments in due course.

Workmen

The Clerk reported that Mr Derby had indicated that he did not wish to continue to work as a handyman during the current 2020 season for personal reasons. However he was willing to assist if required on occasions. The Working Group was currently looking at the work that Mr Toman could carry out on his own.

The Vice-Chairman on behalf of the Working Group had arranged for Mr Toman to carry out some work subject to him wearing protection and to keeping social distancing. The meeting was informed that Mr Toman did not carry out any work for the three weeks of the commencement of lock down. He was able to carry out some work at home such as the restoration of benches.

There were also the Keep Clears signs in the village to refresh and a bench to be placed where the telephone box had stood at Hilton Green; the bench opposite the Lead Lane junction which was not used could be moved to a new site on Stokesley Road just past Cudsworth Cottages. The Clerk reported that the order for the bollards to be placed on the cobbles at the crossroads outside The Three Horse Shoes had in the current circumstances been deferred. As regards a suggestion that in the meantime white lines be placed on the carriageway the Clerk responded that it would be for the Highway Authority to do this and that NYCC Highways would not regard this as a priority.

Mr Toman could also bag up the surplus soil at the Cemetery so that it could be moved to the allotments. AGREED – That this course of action be endorsed.

It was also AGREED – That a barrier be placed around the Linen Workers seat opposite The Village Inn.

5. CHAIRMAN/VICE-CHAIRMAN'S ACTIONS.

No matters were reported under this agenda heading.

6. REPORTS.

No matters were reported under this agenda heading.

7. PLANNING MATTERS.

(i) Decisions.

Retrospective application for construction of garden amenity shed

LOCATION: Mill Hill House 33 Northallerton Road Brompton – GRANTED

Proposed works to trees subject to a Tree Preservation Order 1998/03 - Fell 2No. Sycamore trees .

LOCATION: Moordale Water End Brompton – REFUSED

(ii) Applications.

20/00625/FUL - Siting of a second static caravan and an additional touring caravan to be sited on part of the land approved as a private gypsy site

LOCATION: The Workshop Stokesley Road Brompton North Yorkshire

AGREED – That the Planning Authority be recommend to refuse this application due to concerns about access and also the impact on the local landscape.

20/00191/FUL - Retrospective application for construction of garden amenity shed

LOCATION: Mill Hill House 33 Northallerton Road Brompton – No objections.

9. ACCOUNTS FOR PAYMENT.

Receipts –

J Barthrams Funeral Directors (Burial fees)	930.00
Dales of Thirsk (Memorial fee)	56.00

Payments –

Mrs L Huang (Street Sweeping)	20.00
P Atkin (Salary)	344.00
P Atkin (Expenses)	24.85
HMRC (PAYE)	68.00
NYCC – Yorwaste Ltd (Advance charges)	21.86
NYCC (Agenda printing)	7.00
Sam Turners and Son (Barrier plastic fencing, post fix, stakes etc)	169.12
DM Payroll services (Annual PAYE account)	132.00
Anchorage Tool Hire (Hire of chainsaw and safety equipment)	50.00
Mr P Toman (44 hours labour)	528.00
Mr P Toman (Expenses)	15.00
Hambleton CAB (Donation)	100.00
Great North Air Ambulance (Donation)	100.00
Hambleton Foodshare (Donation)	50.00
Soupa Trouper – New Life Baptist Church (Donation)	50.00
AGE UK North Yorkshire (Donation)	50.00

Bank Balances

Current Account - £200.00

Business Savings Account - £11,363.16

High Interest Account - £13.20

AGREED – That the accounts as listed above be approved for payment.

External Audit - PKF Littlejohns

The Clerk reported that all submissions of end of Year Annual Financial Statements to the external auditors had been suspended from the normal date of June until the end of August. However when possible the internal audit would still take place.

10. PROPOSED FINANCIAL EXPENDITURE FOR 2002/21

	<u>Actual</u> <u>2017/18</u>	<u>Actual</u> <u>2018/19</u>	<u>End of Year</u> <u>2019/20 - Actual</u>	<u>Budget</u> <u>2020/21</u>	
Salary	3,195	3,196	3,872	4,140	
Expenses	482	568	475	500	
Grasscutting	9,672	9,403	11,424	12,000	Based on 14 cuts
Cemetery Rates	310	349	408	430	
Hedge Cutting	109	1,522	0	250	
Dog Bins	0	0	1,332	400	
Sweeping	960	940	620	900	
Allotments	1,382	1,200	1,344	2,700	Car park + rent
Insurance	834	596	1,179	1,000	
Newsletters	0	575	0	650	
Printing	102	179	145	200	
Greens	264	0	480	1,500	Including boulders
Cemetery Works	22,908	0	0	0	
Room hire	216	216	216	216	
Audit Fees	276	360	456	570	
Rec Ground	6,000	0	0	17,000	+BMX track but excluding zip wire
Hire Charges	0	313	240	200	
Miscellaneous	403	2,369	3,974	2,000	
Defibrillator	0	2,345	0	600	Training and pads
Tree works	2,950	1,650	1,490	3,000	
Donations	2,950	4,000	6,250	4,750	
Trade refuse bin	2,950	346	303	360	
Car Park works	0	0	0	2,000	Resurfacing etc
HMRC	676	808	762	816	

Highways	0	0	0	0	Maximum as agreed with Vice- Chairman
Building materials	477	1,430	2,950	2,500	
Labour	2,940	20,559	18,000	8,000	
Fuel	0	339	310	250	
Street lighting	1,800	0	2,400	0	
Payroll services	100	100	102	132	
Cemetery Extension				PWLB	
Pedestrian Bridge				PWLB	
Notice Boards			1,760.00	3,520.00	
Web Site			313.00	250.00	
Bus Shelter			0	2,500.00	
TOTALS –			<u>£60,605</u>	<u>£73,334</u>	

<u>INCOME</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	6,431	5,828	5,005	4,500

AGREED – That (i) the Budget Heads for the Financial Year 2020/21 be approved as set out above; (ii) the acquisition of boulders, the erection of a bus shelter near Hilton Green, the relaying of the car park surface, the BMX track installation and some of the play equipment be deferred in the current financial year; (iii) that no increase in the current Precept level be made in 2021/22 and that this information be included in the Newsletter.

11. APPLICATIONS FOR GRANTS.

The Clerk confirmed that the three applications received all complied with Councils adopted criteria.

AGREED – That the following grants be made for 2020/21 and that the cheques be drawn at the May Council meeting as per the Councils adopted practice –

Brompton Flood Group - £2,500 – repair of leaky dam.

PCC – £650 – further repair to Church clock.

(ii) with regard to the application received from the BRG although the Council was in agreement with the proposal in principle the application be deferred until the BRG had used the previous years grant monies to erect the fencing when the coronavirus situation permits this to be done.

12. DONATIONS

AGREED – That donations for the current financial year be made as follows –

Hambleton CAB (Donation)	100.00
Great North Air Ambulance (Donation)	100.00
Hambleton Foodshare (Donation)	50.00
Soupa Trouper – New Life Baptist Church (Donation)	50.00
AGE UK North Yorkshire (Donation)	50.00

13. BROMPTON RECREATION GROUP -- Update

Received from the Secretary of the BRG -

"I just thought I would keep you all up to date with the BRG as we are not holding meetings for the foreseeable future.

I've checked my notes for the last meeting and will tell you what I have done following that meeting.

As you all know the fence has been delivered to Dereks. To date, we have not received the invoice which is a good thing at present. I have informed Brompton Town Council that the fence has been delivered a date was to be arranged for the fencing to be erected but unfortunately we have lockdown so it has had to wait. This was because we had to let them know what we had done with the grant that they gave us last April.

At our last meeting, I suggested a grant for carpet for the building so that we could hold a Mother and Toddler Group.

After making enquires that does not seem to be a money-making option. I am told that the parents pay £2 per session which gives them 2-3 hours play for the children and entitles them to two free coffees and juice for the children. When the Methodist Group stopped doing Mothers and Toddlers at the Chapel I understand the numbers had dropped and they only had 2 or 3 on a morning.

I have received a letter from TSB Business Banking offering loans, overdrafts, etc during this present time.

I have received a letter from Hambleton District Council with regards to Small Business Grant Funding. Chris passed the letter to Jonathan and I have filled it in and returned hopefully we might get our community tax back will have to wait and see.

I have received a letter from Royal Mail asking if they have our correct address for letters etc. wishing us to return address as soon as possible. As we are on lockdown I will hold this one. (Wonder if this is what Marie was talking about before she left if it is then it will cost approx £75 to have our address registered so that the postman can deliver to us.

We have had a letter about having a smart meter fitted this can wait until we are together unless anyone has any strong views.

We have had a letter from Valuation Office Agency Executive Agency of HM Revenue & Customs with regards to the rent lease or ownership of the property. This had to be done online before 24th March 2020 or we would incur a £100 fine. I have completed it and returned it.

I've sent an email to David Hugill to ask if we have been successful in getting £1000 from him from his 2019/2020 allowance. You may remember that I mentioned it at the beginning of the year and after speaking with David sent him an email. Other than receiving an email from him in January to say that he had received my email I have not had a response. The money from his allowance has to be allocated before March 30th. so this could have been delayed due to the present working situation.

I am also in the process of filling in an application form for £2,000 for a Grant from Brompton Town Council, I understand that this will be dealt with on 14th April 2020 so we need to get it in. As the

carpet does not seem viable now I would like to apply for the grant to improve the outlook of the building, the veranda and to make the inside and outside a safe environment for all who use it. We need our cameras increasing and it has been suggested that we have a light at the top of the car park to deter cars from parking in the dark in an evening. The form asks what we hope to achieve by what we have asked for. I have said that we feel that by improving the outlook and immediate area we will be in a better position to increase our selling capacity with regards to lettings

I would like to get the application emailed to the Council by the weekend so that they can come back to us if they have any questions. So if anyone has any other ideas then please let me know as soon as possible.

AGREED – That the report from the Chairman of the BRG be received.

14. NORTHALLERTON ROAD RECREATION GROUND.

Recreation Ground – Swing Seats

The Clerk reported that a safety inspection had been carried out in the last month of the play equipment which had revealed the need to replace the swing seats at both the Recreation Ground and at Water End which were all showing signs of wear and some damage. AGREED – That the new swing seats be ordered from Streetscape but that the order be deferred until the coronavirus situation has been resolved.

15. HIGHWAY MATTERS.

No matters were reported under this agenda heading.

16. GREENS INSPECTION.

No matters were reported under this agenda heading.

17. ALLOTMENTS.

AGREED – That - (i) the works to the allotments car park be proceeded with when the current situation allows this to be done; and (iii) the surplus soil from the Cemetery be offered to the Allotments Group.

18. SUGGESTED CANOPY STYLE BUS SHELTER HILTON CLOSE

AGREED – That this project be not undertaken in the current financial year.

19. DEFIBRILLATORS – Update.

The Clerk was still endeavouring to resolve this matter.

20. CORRESPONDENCE.

Wild Flowers

Received from a resident –

As we are all walking so much, locally in these difficult times, may I request that the Parish Council contact local farmers and ask them to leave the cutting of the verges until later in the year, to give us all a chance to appreciate the beautiful wild flowers that grow there. I am thinking of Fullicar Lane in particular. On the bank just before you reach the railway bridge there are already cowslips, celandine, ground ivy, violets, speedwell, silverweed, stitchwort, to name but a few, with more to appear a little later, if allowed to grow. This would improve the quality and interest on our walks and of course be beneficial to the environment.

I was delighted with the initiative to grow wild flowers in the two cordoned off areas on the Green. I really hope that is successful and can be extended in the future.
AGREED – That the Clerk write to Mr G Spence and ask that he defers the cutting of hedge sides along Fullicar Lane until such time as the wild flowers have died off.

21. ANY OTHER BUSINESS.

(i) Date of Next Meeting.

AGREED – That the next meeting of the Council be the Annual Meeting to be held on Tuesday the 19th May 2020.

(ii) Flower Beds.

The Chairman raised this item and it was AGREED – That the principle of forming flower beds at the entrances and road junctions to the village be endorsed.

(iii) Councils Insurance

The Clerk reported that the Council was tied into its Insurance for another two years of the three year term. The Policy was due for renewal in June. In the meantime the Clerk had been reviewing the current insurance cover and had consulted Councillors on a number of issues including whether the play equipment in the Recreation Ground and at Water End should be covered for theft. This has never been the case but in the recent past new play equipment quite nearby had been stolen by persons with an angle grinder one night at a considerable cost to the Council concerned.

Zip wires and BMX tracks were exclusions in the Policy but this would now be something that could be raised in 2021 when the Policy was again up for renewal.

AGREED – That the Clerk report back to the next meeting regarding the possibility of insuring the play equipment.

(iv) Laying of Underground Duct

The Clerk reported that BT Open Reach had been granted permission to dig a small trench on the corner of the small Green opposite The Three Horse Shoes for a cable. This was at the end of a major cabling project which would in due course see the closure of Cockpit Hill for some time. The consent granted was subject to the Green being properly reinstated – however the Clerk added that BT Open Reach was the best utility company at doing this anyway.

AGREED – That the granting of permission be endorsed subject to proper reinstatement works taking place.

(v) NYCC Consultation

The Clerk reported that North Yorkshire County Council was consulting on a new policy on developer contributions for education. The closing date for responses is 1st May 2020.

The Consultation Document, Draft Developer Contributions Policy and Draft Supporting Appendices are available at <https://www.northyorks.gov.uk/consultation-proposed-policy-developer-contributions-education>

22. THE CEMETERY – Update.

The Clerk reported that at the Cemetery the seats had been taped off and Notices had been put up advising about the need to adhere to social distancing when in the Cemetery.

The burial of ashes had been suspended for the time being. There had been no funerals during the lock down situation to date although one was scheduled for the 22nd April.

Overhanging tree branches which could affect funeral parties had this week been cut and the paths had been swept. A number of deep depressions were in need to being filled in but this was not urgent work.

The Clerk also reported that the first grass cut had taken place in the last week.

AGREED – That (i) the young trees inside the access gate at the Cemetery be removed and replanted and (ii) the surplus soil be offered to the Allotments Group.

The meeting closed at 9.35pm