

**Minutes of the Meeting of Brompton Town Council held in the Town Hall, Northallerton on
Tuesday 19th May 2021**

PRESENT – Councillors Mrs S Brigginsshaw, Mrs S Haynes, Mrs M Shiel Dods (in the Chair), Mr M Langthorne, Mr B Martin, Mrs A Robinson and Mr S O’Sullivan.

There were 4 members of the public present including District Councillor Mrs I Sanderson.

1. APOLOGIES AND DECLARATIONS OF INTERESTS.

No apologies for absence or Declarations of Interests in any items on the agenda were received

2. EXCLUSION OF THE PUBLIC.

AGREED – That the Public be excluded from the meeting for item 28 on the agenda under the provisions of Schedule 12A to the Local Government Act 1972 as the disclosure of information would at the present time be prejudicial to public interest.

3. UPDATE ON FILLING OF VACANCY.

It was reported that the Notice of Vacancy had been displayed from the 16th May until the 7th June 2021. After 7th June HDC would inform the Council whether there would be an election, or whether the Brompton Council could co-opt to fill the vacancy.

4. ELECTION OF CHAIRMAN.

AGREED – That Councillor Mrs Sheil Dods be elected to serve as the Councils Chairman for the ensuing year.

5. ELECTION OF VICE-CHAIRMAN.

AGREED – That Councillor Langthorne be elected to serve as Vice-Chairman of the Council for the ensuing year.

6. MINUTES.

AGREED – That the Minutes of the meeting held on 27th April 2021, having been previously circulated, be taken as read and be confirmed and signed by the Chairman as a correct record.

7. DRAFT MINUTES OF THE ANNUAL PARISH ASSEMBLY HELD ON 27TH APRIL 2021.

AGREED – That the draft Minutes of the Annual Parish Assembly held on 27th April 2021, having been previously circulated, be received for information.

8. APPOINTMENTS TO OTHER BODIES.

AGREED – That appointments be made to other bodies as follows –

BRG – Deferred

The Allotments Group – Mrs Shiel Dods

Northallerton and Villages Community Forum - Mrs Shiel Dods, Mrs S Haynes and the Clerk

PCC liaison meetings - Mrs Shiel Dods, Mrs S Haynes and the Clerk

9. ESTABLISHMENT OF NEW FLOOD GROUP – UPDATE.

It was reported that a leaflet was being prepared to encourage residents to come forward to join a new flood group.

10. LOCAL CRIME REPORT.

Crime and ASB Data

Qualifier	No of Incidents	
Anti-Social Behaviour	10	
Auto crime	0	
Burglary :	<i>Commercial : 0</i>	<i>Residential : 1</i>
Criminal Damage	2	
Theft (including from shops)	0	
Violence Against the Person	10	
Other crimes including Drugs	4	
TOTAL THIS PERIOD	27	

Since the report a burglary had taken place at the construction site at The Close in which a generator and a wacker plate machine were stolen. It was also reported that since the Crime Report a car window had been broken on Orchard Grove.

12. CORONAVIRUS UPDATE.

The Clerk reported that the Local Government Association (LGA) had expressed its disappointment that Councils would be required to hold full Council meetings, despite Covid-19 restrictions still being in place.

This came after the judgement in the High Court case brought forward by Hertfordshire County Council, Lawyers in Local Government and the Association of Democratic Services Officers.

The case decided whether Councils could continue to meet remotely beyond 7 May 2021, which had been in place for over a year due to Covid-19 but would expire on the aforementioned date.

The Government gave clear evidence at the hearing in support of allowing the option of online and hybrid meetings. Unfortunately, the judgement is clear that primary legislation is needed to allow Councils to use technology to hold meetings.

13. MATTERS ARISING FROM THE MINUTES.

(i) Industrial Site, Station Road.

It was reported that activities at the site appeared to have ceased, concrete blocks had been removed but the stack of tyres still remained.

The portakabin had recently been repainted white for some reason.

(i) Link Road Speed Limit.

The Clerk had been informed that the limit would be 30mph. The signs were already in place from the Darlington Road end, where it went from a 40mph on the A167 to 30mph on entering the link road. At the Stokesley Road side the A684, new roundabout and new link road were all within the existing 30mph speed limit which would continue along the link road.

(ii) Yorkshire Water Work in Brompton.

Received from Yorkshire Water –

I'm emailing today to provide an update on the repairs we need to complete on our sewer pipe within the grounds of Northallerton Rugby Club.

We've been working closely with Network Rail and recently, under the supervision of Network Rail, installed some equipment to monitor the rail tracks whilst we complete our scheme

From Tuesday 4 May 2021 our capital partners Morrison Water Services and Ken Rodney Construction will start work on our behalf to repair the pipe. Normal working hours will be 8am to 5.30pm Monday to Friday.

The work will involve a 4.5 metre excavation to get to the pipe to complete the repairs. For safety reasons the work will be slow so that we can continue to monitor the railway. The working area will be lowered by a metre at a time to reduce the working height of our equipment so as to avoid the overhead high power cables.

To maintain customers wastewater services we'll need to bung the sewer and overpump the wastewater around our workings. You may recall in March 2021 we laid some pipework from an inspection chamber located on the farm track that crosses the railway line between Hilton Green and Hilton Square, along the rail line, to the rugby club's grounds. During the intervening time period we have not completed any pumping activity.

We've recently visited the customers where we need to install the bung and the customers who live near to the pumps.

The pumps will be in use from Tuesday 4 May 2021. The pumps are some of the quietest available and will be surrounded by acoustic boards. They'll be regularly inspected to ensure no operational issues and they're working efficiently. The pumps won't be on constantly but activated by a float control in the inspection chamber.

Throughout this work we won't need access inside anyone's property and customers water and wastewater services won't be affected.

(iii) Flooding.

It was reported that there were on-going discussions about the drainage of the site to the east of Stokesley Road but as yet, that had no direct influence on the Stokesley Road flooding situation.

The developer and the County Council were still going through the process of ensuring that all permissions would be forthcoming before moving forward. This involved the Internal Drainage Board, Yorkshire Water and land owners.

However, the proposal was effectively to re-organise the road drainage, in order that a new drain could then be taken across to the beck to the immediate north of the Taylor Wimpey site. There was no more detail than that at this time. However the flood water was not "additional" flow, as it was clear that the flow used to go through to the beck prior to the development taking place.

The District Council did not hold drainage plans showing existing land drainage. Drainage plans for the new development were available on Public Access by looking through the Discharge of Condition applications associated with the North Northallerton Development.

(iv) Damaged Bench.

The Clerk reported that the damaged bench at Water End had been removed. The relatives not having been traced.

13. CHAIRMAN'S/VICE-CHAIRMAN'S ACTIONS.

No actions were reported.

14. REPORTS – INCLUDING REPORTS OF WORKING GROUPS.

(a) Finance Group.

It was reported that the Finance Group had met on the 3rd May 2021 to consider a review of the Councils Financial Regulations.

The revised Financial Regulations appeared under agenda item 18 for adoption.

The Clerk was also to look into how other local Councils carry out their various Risk Management.

AGREED - That the BRG be advised that so far as the application for a grant is concerned a final decision would not be made until the current outstanding issues have been resolved.

The Finance Group had also met on the 10th May 2021 to discuss the income that would be received during the 2021/22 financial year, which if CIL monies were to be received in February 2022 would total approximately £170,000. Regard was also had to the HMRCs decision to pay the full amount of the Councils VAT reclaim in the sum of £15,694 which would be paid into the Council Bank account in the next few days.

AGREED - That £8,000 of the VAT receipt monies, together with 2.5% of the Precept, be placed into the Councils High Interest Account as a contingency sum subject to the terms of withdrawal not being prohibitive should the Council require access to the monies at short notice.

It was also AGREED - That a further on line VAT reimbursement claim be submitted to HMRC at the end of September so that any issues as regards future on line claims are resolved and that the next claim be made after 31st March 2022 and then reclaims of VAT be made annually thereafter.

It had also been noted that fees and surveys for the proposed pedestrian bridge and the Cemetery extension since 2018 had amounted to £9,300.

In due course the Finance Group would need to meet to discuss the expenditure that would be necessary in respect of flood prevention works.

It was also agreed that the monthly expenditure table also identify the suppliers in respect of which VAT can be reclaimed and that separate spread sheets be formulated for the proposed pedestrian bridge, the Cemetery extension and the middle bridge at Water End.

(c)Northallerton & Villages Community Forum: Annual General Meeting- 12th May 2021

The following presentations were made to the meeting, however part of the information was embargoed therefore a report of the meeting could not be submitted to the current meeting.

The Climate Action Stokesley and Villages Group: Think Global, Act Local
Caryn Loftus, Director, the Moor Sustainable Community Interest Company

The Historic England Northallerton Heritage Action Zone Programme
Andrew Clarey, Heritage Action Zone Programme Delivery Manager

14. PLANNING MATTERS.

(i) Applications.

21/01090/FUL - Single Storey Extension to Provide Lounge and Gym Area, Ebor House 19 Cockpit Hill Brompton – No objections.

21/00149/LBC - Listed Building Consent for retention of front door, front elevation windows and roof tiles, 10 Lead Lane – No objections.

(ii) Decisions.

21/00287/FUL – Application for the change of use of land to equestrian for the construction of equestrian arena for horses 36 Mill Hill Close - Granted

(iii) Appeal – The Workshop, Stokesley Road

Decision -

It was reported that the appeal had been allowed and planning permission Ref 20/00635/FUL to allow a second static caravan and an additional touring caravan to be sited on part of the land approved as a private gypsy site at The Workshop Stokesley Road, Brompton, granted on 1 June 2020 by Hambleton District Council, had been granted subject to the deletion of conditions 1 and 7 and their substitution with the following conditions:

1) The site shall not be occupied by any persons other than gypsies and travellers as defined in Annex 1 of planning Policy for Traveller Sites (Department for Communities and Local Government August 2015) or any replacement guidance, with the exception of any persons named in other conditions relating to this permission.

7) The approved static caravan labelled 'site' shown on 'Site Plan as Proposed dated 14 March 2020', shall not be occupied by any persons other than Mr *****.

9) When the approved static caravan identified in condition 7 ceases to be occupied by the persons named in condition 7, the use hereby permitted shall cease. All caravans, structures, materials and equipment brought onto or erected on the land, and/or works undertaken to it connection with the use, shall be removed and the land shall be restored to its condition before the development took place, within a period of three months from when that use ceased.

16. ACCOUNTS FOR PAYMENT.

Receipts –

HDC (Half-Yearly Precept)	27,000.00
YLCA (On-line allotments course)	15.00

Payments –

P Atkin (Salary)	344.00
P Atkin (Expenses)	51.63
HMRC (PAYE)	68.00
Lorna Hazelwood (Illustration Boards)	400.00
CE+CM Walker (April Grasscutting)	1,473.60
Sam Turner + Sons (Barrier tape, stakes + ties for headstones)	51.85
<i>Darrell Langthorne (2 days soil for allotments)</i>	<i>180.00</i>
<i>YDS Ltd (Hire Charges for soil)</i>	<i>120.00</i>
<i>Geo F White (fees for school bridge)</i>	<i>3,809.40</i>
NYCC Yorwaste (Advance Charges)	22.56*

* due to Covid 19 to be paid by Direct Debit

In italics - signed by Chairman and Vice-Chairman outside of meeting.

Bank Balances

Current Account - £200.00

Business Savings Account - £31,623.49

High Interest Account - £13.20

AGREED - That the accounts listed above be approved for payment.

17. END OF 2020/21 FINANCIAL YEAR OUTTURN.

The Clerk reported the draft end of year draft return as follows –

End of year outturn for 2020/21 as compared to previous financial year -

Below 2019/20 Outturn (figures shown are the reductions on 2019/20)

Dog bins - £1,332 due to none being purchased

Street Sweeping - £600 due to coronavirus

Insurance - £516 - due to cancellation of sports/carnival due to coronavirus

Printing - £130 due to coronavirus

Miscellaneous - £2,365 - mainly due to re-codings to other budget heads

Hire charges (tools) - £190

Donations and grants - £2,150

Trade refuse bin - £158 - due to cancellation of service for part of period due to coronavirus

Building materials - £2,755

Building Labour - £7,039

Fuel expenses - £115

Street lights - £2,400

Budget Heads Outturn Above 2019/20

Allotments site - + £3,710 - car park + fencing

Defibrillator - + £150 - not in previous years budget

Newsletters - + £784 - Newsletters not coded during 2019/20

Greens + wild flower area - + £469

Cemetery - + £300 - burial fee refund

Web Site - + £361 - NYCC development work

Room hire - + £108 - as agreed by Council

Recreation Ground - + £1,564 - new swing seats

Survey Works - + £960 - none carried out in 2019/20

Tree works - + £3,938. - part of works from tree survey report

Highways - + £970 - Road salt, highways signs etc - none in 2019/20

Agents fees - +£4,575 - None in 2019/20

Notice boards and joinery work - + £3,657

TOTAL EXPENDITURE -

2020/21 - £60,659

2019/20 - £60,325

AGREED – That the draft figures be noted.

18. ADOPTION OF REVISED FINANCIAL REGULATIONS.

AGREED – That the revised Financial Regulations be adopted as circulated.

20. ALLOTMENTS SITE – Update.

It was reported that some areas of the car park had not taken the grass seed very well, therefore a quantity of good quality top soil had been brought in to help those areas to take the grass seed.

21. MIDDLE BRIDGE OVER BECK AT WATER END – UPDATE.

It was reported that new notices had been placed on both sides of the bridge as children had been seen to be climbing over.

22. NORTHALLERTON ROAD RECREATION GROUND.

No new matters were reported to the meeting.

23. HIGHWAY MATTERS.

PLANNED ROAD CLOSURE NOTIFICATION - SW-29704-Cockpit Hill

The Closure will be in place for a period of 3 days between 7th June 2021 and 9th June 2021 because of BT works to allow for new service connection (09:30-15:00 only).

The Road Closure and any associated Diversion Routes can be viewed using this URL link <https://one.network/?tm=122000366>

Rescission of 40mph Speed Limit

The Clerk reported that a Traffic Regulations Order had been made to remove the short stretch of 40mph speed limit near the Rugby Club on the approach into Brompton along Northallerton Road. Consequently the whole of that road would now be a 30mph speed limit.

VAS Sign – Lead Lane

It was reported that Councillor Langthorne and the Clerk had had a very productive site meeting with the NY Highways Engineer on the 4th May looking at several traffic safety scenarios and options for the best benefit to be obtained from the £7,000 earmarked monies.

It was agreed as the Engineer suggested that it would be appropriated for NY Highways to conduct speed surveys along Lead Lane and Station Road and then solutions could be targeted accordingly.

The cost would be at about £100 but it would have more legitimacy than one carried out using volunteers and could be carried out much quicker.

AGREED – That the actions taken in this matter be endorsed.

30mph Road Sign.

The Chairman had reported that the national speed limit sign on the back of the 30mph sign on the left hand side into Lead Lane from Stokesley Road had been knocked off and the Clerk reported that the sign was to be replaced by NY Highways.

Traffic and Road Safety Matters - Suggested Leaflet for Circulation.

Councillors had been circulated with following draft wording of a leaflet to go to residents -

“Dear Villagers, Brompton Town Council has been working hard during lockdown to draft a vision for the future safety of pedestrians and *all* road users in the village.

The recent addition of housing both in and around Brompton and the move of the secondary school back to the Allertonshire site will have a *major impact* on pedestrian safety and traffic increase.

We have highlighted targeted areas where we are working towards change to improve pedestrian safety or slow the flow of traffic through the village which will soon be set to increase further with the new North Road link road opening in February 2022.

A number of the projects will be undertaken from our own funding pots and others -we hope- will be in collaboration or fully funded by NYCC Highways.

- 1) Water End - Middle footbridge replacement- this project is already under way !!
- 2) Cockpit Hill/Water End carpark and Footpath Enhancement: resurfacing, boundaries defined with fencing to beck side, access for Emergency Services improved, pavement access to flow from Cockpit on to Water End to accommodate pushchairs.
- 3) Danes Crest Cockpit Hill:- pedestrian crossing-removal of 2 parking bays, zebra stripes to allow safer pedestrian crossing
- 4) Mini roundabout main crossroads, change to parking bays outside of The Three Horse Shoes to increase vision for motorists
- 5) Lead Lane: VAS sign and improved “School” warning signs
- 6) Station Road :- Possible traffic priority system at Bowe Bridge; pedestrian footbridge from the car park at the current Brompton Recreation Group site, over the beck and re-joining the pavement outside Brompton CP school, car park to remain open
40mph speed limit North of Railway to the 30mph speed limit into Brompton
- 7) SLOWCHILDREN PLAYING signs outside the **Northallerton Road Recreation Park**
- 8) V.A.S sign to be moved periodically to the approach to the school from the level crossing
- 9) Pelican Crossing on Northallerton Road across the new North Road + CHILDREN CROSSING signs ‘ activated during peak school hours

Work has begun on several areas- a traffic speed survey is to be carried out by NYCC very shortly, George F White’s of Bedale are Project managing the planning applications and development of the Water End and Station Road pedestrian Bridges and we are sourcing funding, working with Highways, the Environment Agency and other bodies to ensure all of the above projects come to fruition as soon as possible.

We will keep you updated and welcome any comments to

bromptonpc@aol.com - Brompton Town Council”

At 8.00pm the meeting was opened to the public for asking of questions.

1. District Councillor Mrs Sanderson mentioned the white van consistently parked near the Water Splash and it was AGREED - That the Clerk ask the PCSO to investigate this matter.

2. Mrs Slater read out a statement stating that she felt that the Minutes of April meeting were recorded wrongly.

The Councillors had voted to confirm the Minutes were to stay as recorded by the Clerk.

District Councillor Mrs Sanderson left the meeting at this point.

24. GREENS INSPECTION.

Reference was made to the damage made to some of the trees and posts at Water End by the grasscutters using strimming machines. AGREED - That the Clerk take this matter up with Mr Walker.

It was mentioned that Mrs Hazelwood was willing to do some more artwork for the wildlife area if needed.

It was also reported that the wildflower planting day would take place on Sunday 6th June.

AGREED - That Councillor Langthorne walk the Greens with the Clerk when convenient.

25. CORRESPONDENCE.

None to report not otherwise referred to.

26. ANY OTHER BUSINESS.

(i) Date of Next Meeting of the Council.

AGREED – That the next meeting of the Council be held in The Methodist Church at 7.00pm on Tuesday 22nd June 2021.

(ii) Mr Barry Martin.

Councillors thanked Mr Barry Martin, who was shortly to leave the area, for his hard work especially over the past two years when he had been the Chairman of the Council; this being a particularly difficult period during which he had endeavoured to deal with all events in a fair and even manner.

Councillor Martin expressed the hope that the Council could move forward as there was so much work to do. He also thought the current system of not printing off quantities of the agenda papers was environmentally friendly and should be continued. He added that in this respect the Methodist Church was planning to install internet.

(iii) Councils Tools.

A Councillor asked if the former workman had returned the tools and the Clerk stated to date he had not received them. The Councillor commented that the former workman may have been using the tools for other work that he was undertaking, however the Clerk said that this would not be the case as Mr Toman had done some work for him and had even shown him the tools that he had bought for himself so that he could try to get other work. In the circumstances the Clerk could not see any reason as to why Mr Toman would need to use the Councils tools.

(iv) Hedgehog Signs.

AGREED - That Councillors Mrs Briggshaw and Mrs Haynes work together with regard to the hedgehog signs.

(v) Tree near Middle Bridge at Water End.

Councillor Martin undertook to send the Clerk a photo of the tree near the middle bridge at Water End.

(vi) Former Electricity Substation Site.

There was a need to clear the site of overgrown vegetation.

(vii) Village Walk Round.

AGREED - That Councillors inform the Clerk of their availability to go on a village walk-round especially to look at outstanding tasks that may need to be done

27. BURIAL MATTERS.

The Clerk reported that there had been no burials in the past month.

Private Item

28. CEMETERY EXTENSION – PROGRESS AS REGARDS EXTENSION.

No new matters were reported to the meeting under this agenda item.

The meeting closed at 9.00pm