

## Monthly Update – April 2022

### 1. APOLOGIES AND DECLARATIONS OF INTERESTS.

An apology has been received from Councillor Hazelwood (holiday commitments).

### 2. MINUTES OF THE MEETING HELD ON 15th MARCH 2022.

**To approve as a correct record the Minutes** of the meeting held on the 15th March 2022.

### 3. LOCAL CRIME REPORT.

No received to date – **to be circulated by email.**

### 4. MATTERS ARISING FROM THE MINUTES – FOR INFORMATION ONLY.

#### (i) CIL Payments.

A letter has been received from HDC clarifying the timing of the payment of CIL monies of which land transfer is only one factor.

#### (ii) Medical Waste on the Green at Water End.

On the 22nd March there was another incident of medical waste on the Green at Water End. It was thought that the adjoining location where such waste had come from previously had been cleared of such waste. The waste was cleared and the matter resolved with the Environmental Health Officer at HDC. The landowner was unaware that there were still medical supplies in the container in the field adjoining the Green,

#### (iii) Annual Newsletters and 20's Plenty Leaflets.

All Annual Newsletters and 20's Plenty questionnaire leaflets were delivered to all residential properties in the Parish by 26<sup>th</sup> March. The return forms for the 20's Plenty questionnaire are being left at The Sop and at the School.

#### (iv) Dog Fouling.

There has been no sign of any dog fouling around the Church and the Church View area during recent sweeping.

#### (v) Waste Bins.

The accident damaged bin that was opposite the Rugby Club has recently been replaced.

The bin on Cotswold Street which residents have been complaining about was incorrectly sited by HDC. It was paid for by Northallerton Town Council and once the error in siting was identified it was removed and sited correctly.

#### (vi) Vandalised Notice Board.

At the end of last month the notice board near the wildlife area was vandalised and has had to be repaired.

### 5. CHAIRMAN'S/VICE-CHAIRMAN'S ACTIONS.

To be reported to the meeting.

## 6. REPORTS – INCLUDING REPORTS OF WORKING GROUPS –

### (i) Finance Group.

The Finance Working Group met on the 13th April.

Concerns were expressed that Restarting Hearts had not presented its cheque of £400 for maintaining the four defibrillators in the village. No response had been received from efforts made to contact Restarting Hearts. This led to the question as to whether the defibrillators were being maintained and the Clerk undertook to contact Yorkshire Ambulance for advice.

As regards payments it was **RECOMMENDED that Councillor O’Sullivan be added to the Councils Bank Mandate.**

The Finance Group also **RECOMMENDS the approval of the end of year financial outturn in respect of receipts and payments (see below).**

With regard to the book tokens to be awarded to the School classes in respect of the design of the 20’s Plenty poster it is **RECOMMENDED that book tokens be awarded only to those classes that participate in the design.**

As regards the training of Councillors serving on the new Council the Clerk is to ask Northallerton Town Council if it wishes to approach the YLCA to see if a training session can be held in the Town Hall for all Councillors of both Councils one evening with BTC sharing the cost.

With regard to the Bank Statements that are sent monthly to all Councillors the Finance Group **RECOMMENDS that this process be replaced by issuing the Bank Reconciliation with each monthly update.**

With regard to the Clerks contract an amendment be made to include the number of hours and rate of pay which is not currently included and it is **RECOMMENDED that the nationally agreed pay award of 1.75% be backdated to 1st April 2021 as agreed nationally.**

**The Group be authorised to finalise arrangements to engage a new payroll provider**

### (ii) Middle Bridge.

Councillor Langthorne has been meeting with the Environment Agency about the flow metre on the Middle Bridge on Monday with the only way forward being to repair it on site.

### (iii) Highways/ Road Safety Working Group.

See several responses from NY Highways to issues raised by the Group under the Highways agenda item below.

### (iv) NYCC Richmondshire Constituency Area Committee.

Two items of interest from the meeting of the Area Committee held on 23<sup>rd</sup> March 2022  
Chaired by David Hugill -

#### New Bridge

Work is progressing but completion of the bridge does not mean that the road will be opened to traffic.

Normal materials inspections will need to be carried out plus a full route safety audit.

This is especially important as this is the first developer funded classified road that NYCC has had.

Consequently no date can be given as to when the road/ bridge will be opened.

Following completion of the safety audit there will be a need to address all of the issues that have been raised by the safety auditors.

It is for the developers to appoint and pay for an independent firm of accredited safety auditors - that is all the developers do - appoint a firm of consultants and pay them.

NYCC will then need to sort out all the remedial works listed in the report.

There will also be a need to review signage along the whole route to ensure that it will effectively deal with the intention of removing HGV traffic from Friarage Street - hence the blank spaces on some of the signs.

The representations raise by Emily about the crossing and refuge were raised.

NY Highways pointed you that there is a limit to the size of splitter islands and it was very unlikely that one would be constructed to meet with the views put forward of parents with children on bikes and with dogs etc.

The independent safety audit will ensure that the safety audit addresses the pedestrian crossings on the route and the refuge islands so as to ensure that they are adequate.

Whilst residents would like a light-controlled pedestrian crossing signalled crossings were governed by both traffic volumes and the volumes of pedestrians and therefore surveys would need to be undertaken to check capacities once the road was opened.

Questions were raised as to why there were no penalty clauses in the contract with regard to completion by a certain date. However this is the developers funded road and that would that would be up to them to require not NYCC. The whole of the contract is a Persimmon Homes/ Taylor Wimpey contract; the developers having let the contract not NYCC.

The road will be a B Class road delivered under a Section 38 Agreement - it is the B6271.

It was agreed that the Area Committee needs to put pressure on the developers to provide a timeline.

Whilst both developers had built many roads previously neither of them has built a Classified Road and not a road that has needed a safety audit.

#### Litter along the Highways.

This was on the agenda as a specific issue relating to the single carriageway sections of the A66 but was seen as a problem District-wide.

District Councils have a statutory obligation to clear litter from highway verges but have extreme difficulty in carrying this out.

Other than closing roads during daytime the work has to be carried out at night and staff are generally unwilling to volunteer for this work at night which is an unpleasant task anyway having regard to what is in the grass verges - umpteen bottles of urine etc.

Double carriageway sections are cleared by Highways England but requests for assistance to Highways England, the Department of Transport and Defra have all be unsuccessful over the years.

The costs of this work is significant and hasn't been carried out in recent years. The problem is County-wide and national both on local and major roads.

There needs to be a strategy for litter on highways and it was suggested that this should be revisited by the new Unitary Council so that a County-wide strategy can be established.

There was also a need for companies such as McDonalds to print vehicle registration numbers on the packaging.

This had been in the past an initiative in Northallerton and take-a-way businesses were agreeable to be involved but the Police Sergeant working on this had retired and it had not been progressed.

However this won't remove the litter that is already there.

## 7. PLANNING MATTERS.

### (i) Decisions.

22/00315/MRC - Modify or remove all conditions from previously approved application reference 21/00527/MBN (Application to determine if prior approval is required for the conversion of an existing agricultural building to form two dwellinghouses and for building operations reasonably necessary for this conversion) to reconfigure the internal layout and insert two windows on the west elevation at Standard Hill Farm, Darlington Road – Granted.

22/00465/FUL - Alterations & extension to existing Dwelling – 18 Vikings Court – Granted.

22/00421/FUL - Conversion of an existing detached garage into a habitable annex at Low Grange Cottage – Granted.

### (ii) Applications.

22/00733/FUL - Single storey extension to dwelling to form utility, ground floor shower room, kitchen, dining area & replacement garage – 5 Lead Lane.

22/00734/FUL - Single storey extension to dwelling to form, ground floor shower room, kitchen & dining area – 3 Lead Lane

22/00659/FUL - Alterations and extensions to Ashdene & Fieldhead to create 1 No dwelling (Ashdene) – Ashdene + Fieldhead, Stokesley Road.

22/00804/FUL - Single storey garage to side of dwelling – 31 Hilton Close.

The following planning application has been withdrawn –

22/00394/LBC - Listed Building Consent for alterations to the existing detached open sided garage to form a habitable domestic annex at Low Grange Cottage.

#### 8. ACCOUNTS FOR PAYMENT + END OF YEAR OUTTURN..

##### Receipts –

Dales of Thirsk (Memorial fee)	55.00
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##### Payments –

P Atkin (Salary)	* To be reported from Finance Group
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P Atkin (Expenses)	29.79
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HMRC (PAYE)	* To be reported from Finance Group
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Mrs C Huang (4 hours street sweeping)	40.00
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YLCA (Annual Subscription)	618.00
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NYCC (Microsoft subscription renewal)	50.37
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YDS Ltd (Hire of JCB at allotments)	25.00
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Darrell Langthorne (Fending works - allotments + delivery of Newsletters)	340.00
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Sam Turner & Sons (Fence Posts)	48.55
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Hambleton District Council (Rates for Cemetery) - *awaiting confirmation as to whether there is any rebate*	449.10
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Mrs S Brigginsshaw (Reimbursement for purchase of seeds)	52.99
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Brompton Carnival and Sports Committee (Insurance for carnival)	288.00
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Brompton Methodist Church (Bookings for 5 meetings)	120.00
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NYCC Yorwaste (Advance Charges)	37.37*
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\* paid by Direct Debit

Paid out of meeting–

Printroom (Annual Newsletters + 20@s Plenty Leaflets)	784.00
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Mrs M Shiel Dods (Payment to R Douglass for vandalised notice board repair)	190.00
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##### Bank Balances

Current Ac't - £200.00

Business Premium Ac't (i) - £36,333.00

Business Premium Ac't (ii) - £13.20

**RECOMMENDED - That the accounts listed above be approved for payment.**

The Councils Zoom contract that has operated over the past 6 months has been cancelled due to the ending of lockdown.

The Bank Reconciliation appears on the last page of this update

Year End Outturn

**RECOMMENDED – That the end of year outturn as appears below be approved.**

<b>BROMPTON TOWN COUNCIL</b>		
<b>RECEIPTS AND PAYMENTS YEAR ENDED 31 MARCH 2022</b>		
	<b><u>2020/21</u></b>	<b><u>2021/22</u></b>
<b><u>GENERAL A/C INCOME</u></b>		
Precept	£45,000.00	£54,000.00
Bank Interest	£1.15	£3.46
VAT Refund	£0.00	£19,394.28
Grants	£4,500.00	£1,000.00
Burial Fees	£1,970.00	£1,900.00
Memorials	£220.00	£90.00
Wayleaves	£348.55	£348.55
Allotment Rates	£1,200.00	£1,200.00
<b>TOTAL</b>	<b><u>£53,239.70</u></b>	<b><u>£77,936.29</u></b>
<b><u>GENERAL A/C PAYMENTS</u></b>		
Salary/HMRC	£4,944.00	£4,876.07
Admin- Expenses,Misc,audit fees,printing,payroll services,web site,newsletter	£5,228.71	£3,706.52
Grasscutting	£11,889.60	£10,446.40
Hedge Cutting	£0.00	£0.00
Dog Bins	£0.00	£898.92
Sweeping	£20.00	£565.92
Allotments	£4,604.47	£1,500.00
Insurance	£663.00	£686.36
Green/Wildlife Area	£309.64	£1,634.96
Cemetery Works	£749.10	£0.00
Room Hire	£324.00	£222.00
Recreation Ground	£1,564.00	£68.40
Noticeboards	£3,368.00	£0.00
Defib	£150.00	£0.00
Tree Works	£5,428.00	£4,280.00
Donations	£4,100.00	£850.00
Trade Refuse Bin	£167.80	£346.41
Car Park	£0.00	£0.00
Highways	£970.24	£35.94
Village Caretaking- building materials, hire charges	£11,401.94	£1,561.43
Projects - Bridge	£0.00	£8,516.45
Projects - Cemetery	£1,207.00	£3,594.00
Projects - School Bridge	£0.00	£3,809.40
<b>TOTAL</b>	<b><u>£57,089.50</u></b>	<b><u>£47,599.18</u></b>
<b><u>BANK RECONCILIATION</u></b>		
	<b><u>2020-2021</u></b>	<b><u>2021-2022</u></b>
Opening Bank Balances	£11,047.99	£5,955.19
Plus Income Received	£53,239.70	£77,936.29
Minus Expenditure	£57,089.50	£47,599.18
Unpresented cheques	£1,200.10	£1,644.00
Cash in hand	£0.00	£0.00
<b>(Capital assets carried forward see below)</b>		
Figure reported at Annual Return	<b><u>£8,398.29</u></b>	<b><u>£37,936.30</u></b>
Balance of Barclays Community Account a/c	£200.00	£200.00
Balance of Barclays Business Premium a/c	£5,741.99	£36,523.00
Balance of Barclays Premium Savings a/c	£13.20	£13.20
Sub Total	<b><u>£5,955.19</u></b>	<b><u>£36,736.20</u></b>
Plus credit for cheques presented this year from last year accounts	£2,443.10	£1,200.10
<b>Total</b>	<b><u>£8,398.29</u></b>	<b><u>£37,936.30</u></b>
Difference	£0.00	£0.00

9. HIGHWAY MATTERS - Including - Notification of Road Closures.

PLANNED ROAD CLOSURE NOTIFICATION - Brompton Road, Northallerton - 33994

The Closure will be in place for a period of 14 days between 25th July 2022 and 7th August 2022 between 21:00 and 06:00 to facilitate footbridge repairs.

The Road Closure and any associated Diversion Routes can be viewed using this URL link <https://one.network/?tm=128213841>

Strategy Adopted by Northallerton Town Council

Northallerton Town Council's Strategic Plan for the period 2022-2027 includes an ongoing action to 'Develop Green Corridors' with a vision for new and enhanced pedestrian/cycle routes throughout the town. This fully accords with the stated objectives contained in the Local Plan.

In January 2022 the Town Council supported proposals to deliver area wide 20mph speed limits across large residential parts of the town – not simply localised restrictions confined to a small area or individual streets.

The Town Council considers that the potential benefits, particularly for vulnerable road users, justify the need for the County Council to reconsider its stated policy on this issue and take the opportunity to approve a more robust and innovative stance by adopting the principle of area wide default 20mph speed restrictions, principally in residential areas and in proximity to schools.

In 2017 the Government released its first Cycling and Walking Investment Strategy which outlines the Government's ambition to make cycling and walking the natural choice for shorter journeys.

Local Cycling and Walking Investment Plans (LCWIPs) were identified in the strategy as a new strategic approach to identifying cycling and walking improvements at a local level.

In 2020, the County Council developed and adopted a LCWIP for each of the principal towns in the county – including Northallerton. The aim was to identify the main cycle and walking improvements in each town to enable the County Council to bid for government funding and/or to secure funding contributions from developers. The Town Council was actively involved in the process.

The study identified a number of potential improvements, principally to better connect residential areas to the town centre.

Recent correspondence from the County Council stated the following with regard to the future funding of sustainable transport improvements: 'The ATF [Active Travel Fund] is part of a longer term funding commitment from the Department for Transport in which £2bn has been allocated over the next five years.

At this stage the process for accessing this money is not known but the County Council will ensure that any suitable schemes will be put forward once further details of the funding are known'. Given the lack of priorities for pedestrians and cyclists, increasing vehicle flows and the recent pedestrian/cycle fatalities on the main routes into the town centre, action is



needed now to identify and implement measures which improve access for all vulnerable road users.

In particular, as a minimum, the following actions should be progressed:

- The County Council should progress the Local Cycling and Walking Investment Plan, by undertaking detailed appraisals to determine the most appropriate improvement scheme for each identified corridor.
- Funding should be sought from central government to allow delivery of the identified improvements. The Town Council would support the process wherever it can.
- The local planning authority should, where the planning process permits, seek funding from developers towards improvements that encourage greater use of sustainable modes of transport.

- Continued pressure should be put on the County Council, and ultimately the new Unitary Authority, to adopt the principle of area wide default 20mph speed restrictions across large parts of the town, principally in residential areas and near schools.

- At a local level, urgent consideration should be given to potential improvements along Friarage Street, including the three roundabouts. A comprehensive solution should be sought which balances the competing needs and priorities of all road users.

The Town Council, as highlighted in its Strategic Plan will, wherever possible, identify opportunities and measures to enhance routes and facilities for those walking and cycling. This includes cycle parking/storage provision.

The Town Council would welcome the opportunity to engage with the relevant individuals from both the highway and planning authorities to jointly develop a pedestrian and cycle strategy for Northallerton (including Brompton and Romanby), focussed on the delivery of the necessary infrastructure.

In addition there were two other decisions passed at the meeting of Northallerton Town Council on the 21<sup>st</sup> March

1. That NYCC be requested to appoint a Cycling Officer as a priority following the retirement of the previous post-holder.
2. That it be stressed to NYCC that there needs to be a Cycling Plan for Northallerton.

**RECOMMENDED – That Brompton Town Council works alongside Northallerton Town Council in moving this Strategy forward.**

Response from NY Highways in respect of matters raised by the Road Safety and Highways Working Group -

North Road Bridge Pedestrian Crossing Safety

The highway facilities associated with North Northallerton development fall under the remit of our Development Control department rather than the Area Office. We

understand that discussions are continuing between our Development Control department and the developers. However, prior to the link road opening to the public it will be subject to a further Road Safety Audit by an independent auditor, should they consider that any facilities are inappropriate then the developers will be required to review the situation. We note the Town Council's email of 16 March regarding the crossing provision and have asked our Development Planning department to provide a direct response.

### Pedestrian Footbridge Bow Bridge

Unfortunately as the local highway authority we have no budget to facilitate this type of improvement scheme.

### Car Park BRG

Parking within the private car park is a matter for the landowner or their tenant.

### 20's Plenty Campaign

If the request has arisen due to a concern about vehicles speeding, then in the first instance a speed concern form should be submitted to the North Yorkshire Police Traffic Bureau. Further details are available at the following location on our website <https://www.northyorks.gov.uk/speed-limits-speeding-and-road-safety-concerns>

There are a number of factors/ criteria that we consider when reviewing requests for 20mph speed limits:

- a) If an appropriate length of zone/ limit can be implemented, which should be at least 600m. We are unlikely to be able to support new speed limit reductions over shorter distances, as frequent short changes in speed limit can be confusing, which can lead to compliance issues.
- b) If a suitable step down in speed limit can be achieved at the location – for example we wouldn't support stepping directly from national speed limit to 20mph and a length of 30mph limit (to the length above) would be required.
- c) A speed survey is required (which the North Yorkshire Police Traffic Bureau can organise) to understand existing mean traffic speeds:
  - i. A mean speed above 24mph would require physical engineering measures (traffic calming) to ensure compliance with a 20mph speed limit. At present the county council does not have the necessary funding to implement schemes at locations where there is no significant evidenced road safety need identified.
  - ii. A mean speed of 24mph or less is likely to suggest that a 20mph speed limit without physical measures could be supported (subject to meeting the other criteria discussed).
- d) If there is a recent history and pattern of injury collisions at the location that suggest a reduction in speed limit would benefit vulnerable road users (such as pedestrians, horse riders and cyclists). Based on our records there isn't a pattern of injury collisions in Brompton that would suggest that there is a road safety issue relating to vulnerable road users.

- e) We would seek advice from North Yorkshire Police to understand if they would support a reduction in speed limit and be prepared to enforce it.

For general information when considering any proposed changes to speed limits, as the local highway authority we follow the guidance set in *Setting Local Speed Limits* (Department for Transport Circular 01/2013). This guidance is intended to set the framework of how speed limits are applied nationally to ensure consistency. As a rule speed limits should be appropriate for the setting that they fall within to encourage natural compliance (e.g. motorists expect a street lit residential area to be a 30mph speed limit and open countryside without obvious hazards to be a higher limit). Following recent budget reductions, unfortunately we have no funding for non-essential physical highway improvements. Given the current condition of the highway network the County Council sees maintenance as a high priority and this means that only evidence led safety-critical improvement works will now be routinely undertaken.

### Overview of Brompton Village Traffic Calming Measures -

#### Extension of 30mph Brompton Lane

It's usually the expectation of a 30mph speed limit that there is density of development; as without this there is likely to be significant compliance issues as drivers expect the speed limit to increase when they leave a village into open countryside. Given that the small cluster of properties in the vicinity of Sandgate Boarding Kennels are approximately 250m from the existing terminal signs, an extension of the 30mph speed limit is unlikely to be complied with and would be difficult for us to support. Any change to a speed limit requires the endorsement of North Yorkshire Police, who are responsible for enforcement – we have spoken with them and they would not support an extension for the reasons already mentioned.

#### 40mph Stokesley Road

The A684 is classified as an A road, which is defined by the Department for Transport (DfT) as a major road intended to provide large-scale transport links within or between areas. Setting Local Speed Limits states that for a single carriageway road with a predominant through traffic function, a 40mph speed limit should only be considered when '*there are many bends, junctions or accesses, substantial development, a strong environmental or landscape reason, or where there are considerable numbers of vulnerable road users*'. In our opinion the A684 does not fulfil the criteria set out in Setting Local Speed Limits and due to its through traffic function it's unlikely that the desired reduction in speed could not be achieved without long term enforcement. Having spoken with North Yorkshire Police they would not be supportive of the proposed speed limit reduction.

#### Bow Bridge traffic calming

We consulted on introducing a priority arrangement at the bridge in 2016 and Network Rail objected due to the proximity of their level crossing. Due to this objection the proposals could not be progressed. However, there are already a number of road safety measures in the vicinity of the bridge and the school. Carriageway edge lines are present on the bridge and there are advance warning signs on both approaches alerting drivers to both the school and that the road narrows to single file traffic at the bridge. There is a school crossing patrol officer at that location and also flashing amber lights on Station Road and Lead Lane that are activated at school times.

### Water End Surfacing.

A safety inspection has now been completed of the area causing you concern. This email is to advise you that we will arrange for a repair to be made. Our aim is to complete non-urgent repairs within 90 days.

### 10. GREENS INSPECTION + WILD LIFE AREA.

Councillor Brigginsshaw is drafting up an application to Broadacres Sustainability Fund which will be match funded proposed through part volunteer labour and part the budget the Council set for the Wildlife /Greens Area 2022-23. Details of the draft bid have been forwarded to Councillors and several comments have been received.

A bird box volunteer poster has been advertised around the village.

### 11. CORRESPONDENCE.

(i) Street Lighting on Little Lane.

A resident has written to request street lighting along Little Lane. This may be something that can be aligned to any planning application for development of land on Little Lane.

(ii) Northallerton and Villages Community Forum.

The next meeting of the Forum is to be held at 4pm on Wednesday 25<sup>th</sup> May. Further details about the meeting will be circulated nearer the time.

12. ANY OTHER BUSINESS – Including Date of the Annual Meeting of the Council – Tuesday 17th May 2022.

### 13. BURIAL MATTERS.

There has been one burial this month in a pre-purchased grave and a burial of ashes in a pre-paid for plot.

<b>Bank Reconciliation to 31st March 2022</b>			
<b>Income</b>			
Income reported at last meeting		£77,880.17	
<b>a) Receipts in the period:</b>			
Ashes Fees	£55.00		
Interest	<u>£1.12</u>		
Total income for the period		<u>£56.12</u>	
Revised 2021/22 income to 31st Mar 2022			£77,936.29
<b>Expenditure</b>			
Expenditure reported to last meeting		£43,487.79	
<b>b) Payments in the period:</b>			
P Atkin - Salary	£344.00		
P Atkin - Expenses	£60.84		
HMRC	£68.00		
Sam Turner & Sons	£28.80		
Hillside Tree Sugeons	£2,520.00		
Langthorne Handyman	£210.00		
R.Carter - Land Reg Fess - BRG	£35.94		
NYCC - Commercial Waste	£24.91		
J.Robinson - Financial Advisor fees	<u>£375.00</u>		
Total payments in the period		<u>£3,667.49</u>	
Revised 2021/22 Expenditure to 31st Mar 2022			£47,155.28
<b>c) Funds:</b>			
Surplus/(Deficit) for Period (Income less Exp)		-£3,611.37	
Funds B/Fwd From last meeting		<u>£40,347.57</u>	
Funds C/Fwd to next meeting		£36,736.20	
<b>Represented by:</b>			
<b>Balance of Barclays Community Account a/c</b>		£200.00	
<b>Balance of Barclays Business Premium a/c</b>		£36,523.00	
<b>Balance of Barclays Premium Savings a/c</b>		<u>£13.20</u>	
Total Funds as at 31st Mar 2022		£36,736.20	
<b>Unpresented Cheques</b>			
2809 M.Huang - Sweeping	£60.00		
2814 M.Shielddods -	£190.00		
	2815	<u>£784.00</u>	
			£1,034.00
<b>Cheques to Pay:</b>			
P.Atkin - Salary			
P.Atkin - Expenses			
HMRC			
Total			<b>£0.00</b>